

**COVID-19**  
**Health and Safety Protocols**  
**2021-2022**

**REVISED January, 2022**



**The Mabin School**

*Our community is depending on everyone's participation to minimize risk for our students, staff, and their families.*

# Table of Contents

<b>Introduction</b>	<b>4</b>
The Importance of In-Person Learning	4
The Big Ideas of our Strategy	5
Vaccinate, vaccinate, vaccinate	5
Prevent, prevent, prevent	5
Keep COVID-19 out of our buildings	5
Enforce Public Health Measures	6
Follow and exceed Ministry of Education Guidelines	6
Statement About Risk	6
Our COVID-19 Board Advisory Committee	7
<b>Section 1 - Vaccinations</b>	<b>8</b>
<b>Section 2 - Screening</b>	<b>8</b>
<b>Section 3 - Masking and Personal Protective Equipment (PPE)</b>	<b>9</b>
<b>Section 4 - Hand Hygiene and Respiratory Etiquette</b>	<b>9</b>
Handwashing	9
Respiratory Etiquette	10
<b>Section 5 - Distancing and Congregating</b>	<b>11</b>
Definitions: Zones and Cohorts	11
Management Considerations	11
Extracurriculars	12
Extended Care	12
<b>Section 6 - School Arrival and Departure</b>	<b>13</b>
PART I - 35 Prince Arthur Avenue (Grades JK-4)	13
Morning Drop Off for Kindergarten	13
Morning Drop Off for Grades 1-4	13
Afternoon Pick Up	14
PART II - 24 Spadina Road (Grades 5-6)	15
PART III: A Note about Public Transportation	16
<b>Section 7 - Recess, Breaks Outdoors, and Outdoor Learning</b>	<b>17</b>
<b>Section 8 - Cleaning and Disinfection</b>	<b>17</b>
<b>Section 9 - Lunch Protocols</b>	<b>18</b>
<b>Section 10 - Assemblies and Integration</b>	<b>18</b>
<i>Updated January 1, 2022</i>	2

<b>Section 11 - Visitors</b>	<b>19</b>
<b>Section 12 - Ventilation</b>	<b>19</b>
<b>Section 13 - What if a Possible Case of COVID-19 is Identified at School?</b>	<b>20</b>
<b>What if a Confirmed Case of COVID-19 is Identified?</b>	<b>20</b>
<b>Section 14 - Responsibilities</b>	<b>21</b>
i) Leadership and Administration Teams	21
ii) Faculty and Staff	21
iii) Students	21
iv) Parents/Guardians	22
<b>Conclusion</b>	<b>22</b>

# Introduction

The health, safety, and wellbeing of students and staff is a top priority as The Mabin School plans to reopen for the 2021/22 school year. We are committed to following and exceeding Public Health guidelines, while ensuring that students are in school and learning through play and inquiry as much as possible.

## The Importance of In-Person Learning

As the [Science Table COVID-19 Advisory for Ontario](#) reported in July, 2021:

*“In-person learning is essential for the learning and overall well-being of children and youth. Therefore, barring catastrophic circumstances, schools should remain open for in-person learning.”*

With your help and cooperation, our aim is to keep students at school all day every day as much as possible for the duration of the pandemic. As the Science Table advises, “In-person learning is optimal for the vast majority of students because it enables access to a wide range of academic and social-emotional learning opportunities, promotes play, positive peer relationships, physical activity, and positive mental health.”

In-person learning remains our priority, although we are prepared to move to remote learning when required. Some support will be available for hybrid learners -- daily check-ins, asynchronous learning assignments, and occasional opportunities to join in class activities; however, given the active, collaborative, and spontaneous nature of our approach to learning at The Mabin School, our focus will remain on the students in front of us rather than those who are at home.



# The Big Ideas of our Strategy

In order to ensure that students will be able to attend school in-person, it is vital that we have a layered approach to health promotion and COVID prevention. With that in mind, there are several “big ideas” to our strategy:

## 1. Vaccinate, vaccinate, vaccinate

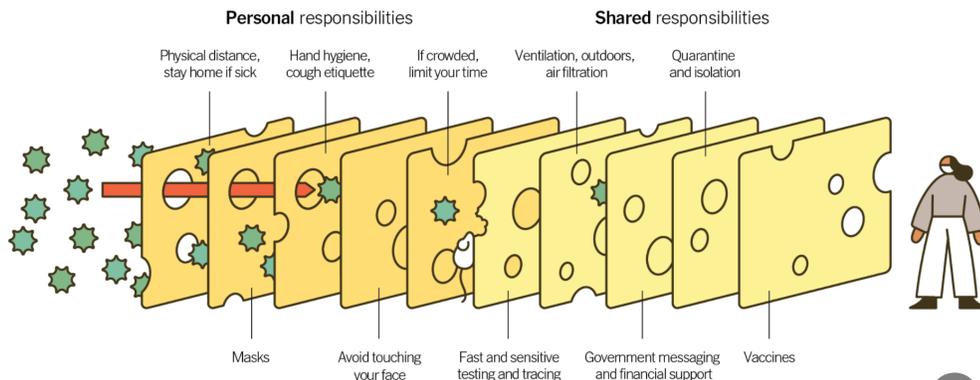
All staff are required to vaccinate, subject to medical exemption. Parents are encouraged to do the same. **Eligible students will be expected to be fully vaccinated by August 15, 2022 and are strongly encouraged to get vaccinated as soon as possible.** Vaccination is our number one protection against COVID-19.

## 2. Prevent, prevent, prevent

We have a number of measures in place to prevent spread of the virus. No one measure will do the job, but by adopting the [“Swiss Cheese Model of Pandemic Defence”](#) we minimize risk.

### Multiple Layers Improve Success

The Swiss Cheese Respiratory Pandemic Defense recognizes that no single intervention is perfect at preventing the spread of the coronavirus. Each intervention (layer) has holes.



Source: Adapted from Ian M. Mackay (virologydownunder.com) and James T. Reason. Illustration by Rose Wong

## 3. Keep COVID-19 out of our buildings

By screening staff and students each day, we can ensure that symptomatic people stay home until they are well. In September, volunteers piloted an at-home Rapid Screening System (RSS) so that asymptomatic carriers of COVID could be identified before they even step in the building. Anyone with symptoms of COVID or a positive rapid screen were asked to self-isolate for the required amount of time. In January, 2022, we are hoping that ALL students and staff will join our Rapid Screening System and engage in Rapid Antigen Testing (RAT) two times a week, at least for the duration of January and February 2022.

## 4. Enforce Public Health Measures

In particular, we will focus on:

- a. Use of Masks
- b. Hand washing
- c. Distancing

All staff and students will be asked to mask when inside. Each class will be its own cohort, and will remain distanced from other cohorts when inside until guidelines change. Outside, each floor will be considered a cohort and be allowed to play freely.

## 5. Follow and exceed Ministry of Education Guidelines

We will continue to work closely with Toronto Public Health to keep our community safe. Guidelines change frequently, and we will always use TPH guidelines as our starting point.

## Statement About Risk

*The Mabin School recognizes that no human interactions are without risk, whether it is cold and flu season, chicken pox, or other childhood diseases that are commonly spread in school settings. These risks are magnified in a pandemic such as COVID-19, but the principles remain the same: stay home if ill, and maintain strong hand hygiene and clean environments. Risks increase with the number of social interactions and, for small children, with the sharing of toys and learning tools. Our Health & Safety Protocols have taken into account as many situations and risks as possible, but we cannot entirely prevent an infection, including flu, colds and COVID-19.*

Further details about our specific Health & Safety Protocols for the 2021/22 academic year at both of The Mabin School sites - 35 Prince Arthur Avenue (JK-Grade 4) **and** 24 Spadina Rd (Grades 5-6) - are outlined in this document.

## **Our COVID-19 Board Advisory Committee**

*Our Board's COVID-19 Advisory Committee consists of members of all adult stakeholder groups at The Mabin School. Included are medical experts, lawyers, educators, and business leaders. This committee meets regularly to discuss issues of concern in regards to COVID-19, and to advise school staff. Many thanks to our **COVID-19 Board Advisory Committee** for their guidance in creating this document:*

### **Chair:**

*Emily McKernan*

### **Members:**

*Dr. Lisa Brooks*

*Jamie Campbell*

*Bianca Auciello*

*Dr. Sloane Freeman*

*Rachel Mathews*

*Heather Pettigrew*

*Chris Russell*

*Nancy Steinhauer*

### **IMPORTANT NOTE**

***Health and safety recommendations may change as scientists learn more about COVID-19. We will follow the guidance of Toronto Public Health in determining and implementing protocols to minimize risk for our students, staff, and their families.***

## Section 1 - Vaccinations

According to the [Science Table](#), “Immunization is the single most effective preventive intervention and its widespread uptake will dramatically reduce infection rates even among unvaccinated people, including children.” **100% of our staff members have been fully vaccinated. Now that a vaccine has become available for students, we are adopting a policy of mandatory vaccination for eligible students. We strongly recommend that all parents be vaccinated. Our goal, as a school, is 100% vaccination.**

## Section 2 - Screening

Some people may be infected with COVID-19 and contagious for days before they get sick, while other infected individuals may never develop symptoms. Both of these groups have the potential to spread the virus to the community at large.

With this information in mind, The Mabin School expects families to screen their child(ren) for symptoms on a daily basis, prior to leaving for school.

Parents (and staff) will be required to use the screening app (Edusafe) provided by The Mabin School by 7:45 a.m. each school day. Students will not be allowed to enter the school until this task has been completed each day, and they will be asked to show their result before being permitted to enter the building.

The screening tool provided by Edusafe is updated regularly based on Toronto Public Health guidelines.

If the screening tool indicates that attendance at school is not permitted, we ask that the student or staff member self-isolate and follow current Toronto Public Health guidelines.

If the test result is positive, we ask that the student/staff member communicate that with the school and follow the direction of Toronto Public Health.

**Starting in January, 2022, we are strongly recommending that all staff and students participate in our Rapid Screening System by participating in Rapid Antigen Testing (RAT) Monday mornings and Thursday mornings and report the results through the Thrive App. We have distributed enough rapid tests to families to allow this to continue until at least the end of February.**

## Section 3 - Masking and Personal Protective Equipment (PPE)

Teachers and staff must wear a medical mask indoors. The Mabin School provides all staff members with appropriate PPE. We will now be providing all staff with N95 masks for their use. A clear face shield and/or goggles should also be used, especially when physical distancing cannot be maintained.

At this time, we are asking that all students from JK-6 wear the best mask possible whenever they are inside. An N95 mask is better than a medical grade mask is better than a 3-layered cloth face mask. Any of these are acceptable. All students should bring and wear a portable pouch with an extra mask for use outdoors, should a situation arise where the teacher deems that necessary. Students should bring several clean masks each day, along with hand sanitizer.

We recommend that students wear an N95 or medical-grade mask whenever possible. A cloth mask made of three layers of tightly woven fabric is also acceptable.

All adults dropping off or picking up their child(ren) must wear masks at all times when on, or around, either campus.

## Section 4 - Hand Hygiene and Respiratory Etiquette

### Handwashing

Handwashing or the use of alcohol-based hand sanitizers helps prevent infections.

- Handwashing with soap for at least 20 seconds is the single most effective infection control intervention.
- Students and staff will be expected to wash their hands and/or use hand sanitizer frequently:
  - After blowing nose, coughing or sneezing
  - After using the restroom
  - Before eating or preparing food
  - Before and after using shared equipment
  - Before and after touching face/mask

- Before as well as after going outside for outdoor playtime
- Upon entering The Mabin School, at both school sites, children and staff will sanitize their hands at a hand sanitizing station near their entrance.
- Hand sanitizing stations, sinks, and handwashing stations will be located in classrooms and in various locations throughout each building.

## Respiratory Etiquette

Sneezing or coughing into a tissue, which is then immediately disposed of, (or if no tissue is available, sneezing or coughing into the crook of the elbow) and immediately performing healthy hand hygiene, also reduces the risk of transmitting droplets that may contain the virus.

Teachers will spend time teaching and reteaching these skills and routines at the beginning of each term and as required.

## Section 5 - Distancing and Congregating

### Definitions: Zones and Cohorts

- Zone - Refers to the designated area(s) where students and/or staff gather or work.
- Cohort - Refers to the specified group of students who will gather or work together.
  - We will have indoor cohorts and outdoor cohorts.
  - For the time being, we will have 7 indoor cohorts. Indoor cohorts are 20 students or less.
    - Indoor Cohort 1: JK
    - Indoor Cohort 2: SK
    - Indoor Cohort 3: Grade 1
    - Indoor Cohort 4: Grade 2
    - Indoor Cohort 5: Grade 3
    - Indoor Cohort 6: Grade 4
    - Indoor Cohort 7: Grade 5/6
  - For the time being, we will have 4 outdoor cohorts, consisting of all the students on a floor. Outdoor cohorts are 40 students or less:
    - Outdoor Cohort 1: JK/SK
    - Outdoor Cohort 2: Grades 1/2
    - Outdoor Cohort 3: Grades 3/4
    - Outdoor Cohort 4: Grades 5/6

### Management Considerations

- When indoors and masked, students will be spread out when it is practical to do so. This will be determined by program requirements.
- As much as possible, children shall not move between cohorts.
- Each outdoor cohort shall be in a separate zone.
- All snacks and meals will be eaten in the classrooms or outdoors. When masks are off indoors, students will be spread out as much as possible, with a goal of 2m.
- There will always be at least 2 staff members outside with a cohort for safety reasons.

## Extracurriculars

Extracurriculars before school will be free of charge and led by the one-and-only Andy Lavia. A schedule will be published in The Choosing Times each week. **Before school activities will be organized by indoor cohorts until further notice.**

We also offer after-school clubs and classes for a fee. **These will be organized by indoor cohorts for the time being. After-school clubs can only run if there is sufficient interest.**

## Extended Care

This year, we have reinstated extended care from 3:30-6:00 p.m. **In the second term, we are offering pre-registration or drop-in extended care for students in JK-4.** We encourage families with students in Grades 5 & 6 to investigate the after-school program at Alliance Française as an alternative. As the year progresses, we hope to expand our offerings to Grades 5 & 6, when cohorting is no longer necessary.

**Extended care will start in students' indoor zones. For the first half hour, students will be given a snack and have some quiet time to read, draw, or do homework.** At 4:00, the students will move outside to Taddle Creek Park and have an opportunity to play in outdoor cohorts. As the year progresses, and we are able to dispense of cohorting, extended care will revert to family style grouping -- younger and older students playing together.

# Section 6 - School Arrival and Departure

## PART I - 35 Prince Arthur Avenue (Grades JK-4)

### Drop Off at 35 Prince Arthur Avenue

There is supervision for students at **35 Prince Arthur Avenue** starting at 8:00 a.m. daily.

#### Morning Drop Off for Kindergarten

Junior and Senior Kindergarten students start their day with morning recess at Taddle Creek Park until 9:00 a.m., at which point they transition from the park to enter the school for first activities. Please deliver your child directly to a staff member at Taddle Creek Park. There will be at least 2 on duty each morning from 8:00 a.m. at the park (near the play structure). If driving, we recommend parking legally in the neighbourhood and walking your child to the park. There is plenty of paid parking on Bedford and nearby on Cumberland.

Before exiting their vehicles, adults dropping off their child(ren) must put on masks. Masks must be worn over the mouth and nose during the entire drop off procedure until you re-enter your vehicle.

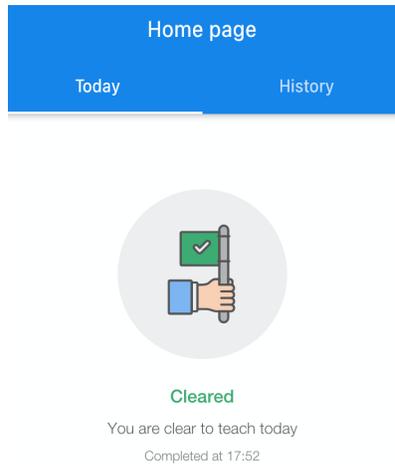
Parents who arrive with their children after 9:00 a.m. should bring them to the front door of 35 Prince Arthur and sign them in at the receptionist desk. Please make sure you screen yourself and are masked before you enter the building. Parents are asked to remain in the receptionist area rather than proceed to the classroom.

#### Morning Drop Off for Grades 1-4

Children in Grades 1-4 enter the school by 8:25 a.m. and classes begin at 8:30 a.m. This year, entry will be staggered. We recommend parking legally in the neighbourhood and walking your child to the door, but we will have staff members available to receive children from cars that briefly pull-up in front of the school as well. Please make sure that if you do park, you choose a legal spot. There are many public parking spaces in the neighbourhood.

- **During the period of COVID-19, we ask that all parents dropping off at 35 Prince Arthur Avenue stay in their cars or on the sidewalk, masked.** All children being dropped off at 35 Prince Arthur Avenue will be received and escorted into the school by a Mabin staff member.
- A reminder that you will be asked to show us the EduSafe Screening App. Students will not be allowed in the building unless they have been screened. We are looking

for the Green Checkmark. If you need assistance with the App, please contact [graeme@mabin.com](mailto:graeme@mabin.com).



Parents who arrive with their children after 8:30 a.m. should bring them to the front door of 35 Prince Arthur and sign them in at the receptionist desk. Please make sure you screen yourself and are masked before you enter the building. Parents are asked to remain in the receptionist area rather than proceed to the classroom.

## Pick Up at 35 Prince Arthur Avenue

### Afternoon Pick Up

Dismissal begins at 3:15 p.m. for students at 35 Prince Arthur Avenue. Dismissal is staggered into two time slots:

**3:15-3:30 p.m.:** Students in Kindergarten and their siblings are dismissed

**3:30-3:45 p.m.:** All other students are dismissed

Parents are asked to pick up their children **during the appropriate time slot**. Please do your best to arrive during the time slot (i.e. not too early). If you arrive early, park your car legally in the neighbourhood and walk to the school. We are trying to do our best to avoid traffic congestion, and we appreciate your support!

**During the period of COVID-19, we ask that all parents picking up from 35 Prince Arthur Avenue stay in their cars or on the sidewalk, masked and physically distanced.**

- All children being picked up from 35 Prince Arthur Avenue will be ready for pick up by 3:15 p.m.
- If you are in your car, please stay in the car and a staff member will notify your child's teacher. Your child will be safely escorted to you.
- Please **do not leave** your car unattended on Prince Arthur Avenue during pick up time.
- If you have arrived by foot/bike/scooter, please make sure you are wearing a mask and stay on the sidewalk, physically distanced from other parents/staff members/pedestrians.
- A staff member will notify your child's teacher that you have arrived, and your child will be safely escorted to you. Please be patient. This may take some time.

**\*\* NOTES:**

\*\* Any changes to your child's pick up arrangements should be emailed to [pickup@mabin.com](mailto:pickup@mabin.com). **All emails should be sent before 2:30 p.m.** When communicating by email, please include the full name and grade of each child as well as the full name of the person who will be picking up.

\*\* Please leave the 35 Prince Arthur Avenue vicinity immediately after picking up your child(ren). A visit in the park is a good way to meet with other families in your child's cohort. Please limit close interactions with other families and ensure that you maintain a safe distance (>6 ft) while talking. Please do your best to follow current public health guidelines.

## **PART II - 24 Spadina Road (Grades 5-6)**

### **Drop Off at 24 Spadina Rd**

Supervision at **24 Spadina Rd** for students in Grades 5-6 will start at **8:15 a.m.** and go until **8:45 a.m.** when classes start. Children enter the northwest ("Theatre") entrance by 8:40 a.m. at the latest, and classes begin at 8:45 a.m. All children are expected to be at the school by their respective start times.

- **During the period of COVID-19, we ask that all parents dropping off at 24 Spadina Rd. stay out front of the school on the sidewalk, masked and physically distanced.**
- Children being dropped off at 24 Spadina Rd. will be received and immediately directed to their grade's classroom by a Mabin staff member.

For the time being, parents will have limited access to the inside of the school.

Parents who arrive with their children after 8:45 a.m. should bring them to the main entrance of Alliance Française and sign them in at the receptionist desk. Please make sure you screen yourself and are masked before you enter the building.

## Pick Up at 24 Spadina Rd.

School ends at 3:15 p.m. at 24 Spadina Rd. Parents of children in older grades may request that their child(ren) leave the school grounds unescorted by an adult to walk home, or take public transit alone or with classmates.

- If this will occur on a regular basis, please provide the office with a written note outlining the details. For one time occurrences, please email [pickup@mabin.com](mailto:pickup@mabin.com) before 2:30 p.m.

If your child is in Grades 5-6 and you wish to pick him/her up from 24 Spadina Rd., please arrive between 3:15 and 3:45 p.m., park legally, and wait outside the Theatre door.

- There is paid parking on Spadina Rd. and public parking lots nearby.
- A staff member will notify your child's teacher that you have arrived, and your child will meet you at the front door. Please be patient, as this may take some time.
- If you have arrived by foot/bike/scooter, please make sure you are wearing a mask and stay on the sidewalk, physically distanced from other parents/pedestrians.

**\*\* Any changes to pick up arrangements should be emailed to [pickup@mabin.com](mailto:pickup@mabin.com) before 2:30 p.m.** When communicating by email, please include the full name and grade of each child as well as the full name of the person who will be picking up.

## PART III: A Note about Public Transportation

Whether traveling with family members in a vehicle, carpooling, using Uber/taxi, or taking public transit, please ensure that you are following all requirements as outlined either by Toronto Public Health or the [TTC](#).

Please do your best not to mix cohorts if carpooling. If mixing is necessary, please make sure students remain masked and car windows are open.

## Section 7 - Recess, Breaks Outdoors, and Outdoor Learning

We are lucky to have access to many city parks and resources nearby. Currently we have permits for three parks: Taddlecreek Park, Huron St. Parkette, and Jean Sibelius Park. We will make use of these parks and other green spaces to play and learn outside.

Additionally, we are a close walk to Philosopher's Walk at U of T, Queen's Park, and Ramsden Park. Even the Hydro Park is not that far away!

- For the time being, students will stay in their "outdoor cohorts" during recess and breaks outdoors; floor groups (JK/SK, 1/2, 3/4, and 5/6) are each considered a single outdoor cohort.
- Outdoor cohorts will be assigned different areas of the playground for playing -- these "zones" will be rotated regularly for variety.
- We will continue to share play materials outdoors, and will require hand washing before and after recess and shared use of equipment; **masks are optional when outdoors, although students may be asked to mask when physical distancing is not possible.**
- As other resources open up (e.g. the ROM, the Gardiner Museum, Varsity Stadium, the Athletic Centre at U of T, Miles Nadal JCC), we will incorporate visits to them into our days.

## Section 8 - Cleaning and Disinfection

At both school sites, designated staff will conduct environmental cleaning and disinfecting throughout the day.

- Each day will start with newly sanitized classrooms and common areas.
- Designated site staff will clean and disinfect high-touch surfaces and objects at least twice a day or when visibly dirty.

## Section 9 - Lunch Protocols

- Students may eat together outdoors or indoors, but in cohorts and with as much distancing as possible (ideally 2 m) -- students will spread out during lunch and snack times.
- Each student is required to bring their own drink bottle that is labeled and keep it with them during the day.
- As always, we request that all food that comes in the building is tree-nut and peanut free. If there are other serious allergies in your cohort, we will let you know.
- Use of shared microwaves/kitchen space is permitted for staff only, with sanitizing protocols in place.
- Students are encouraged to bring a litterless lunch and to take any garbage/food waste home with them.
- Students will bring their own lunches, unless they are participating in The Lunch Mom service (individually packed lunches) or Pizza Lunch.
- Staff and students will perform proper hand hygiene before and after eating.
- Each student should bring a snack each day.
- Food will not be shared.
- Water bottles will be required to be filled rather than students and staff drinking directly from the mouthpiece of water fountains. Please encourage your child(ren) to fill the water bottle without touching the mouthpiece of the bottle to the mouthpiece of the water fountain.
- Students will not have access to refrigerators.

## Section 10 - Assemblies and Integration

Assemblies and Integration are vital parts of our school program. We generally have an assembly every Friday at 2:00 p.m., and Integration follows. We look forward to being able to mix cohorts, but, for the time being, we will limit mixing as follows:

- For now, assemblies will be virtual, outside, or inside but cohorted/distanced.
- For now, whole school events will be virtual.
- For now, peer support programs such as “reading buddies” will be virtual or outside and distanced.

## Section 11 - Visitors

We love visitors at The Mabin School, and often rely on them to deliver interesting parts of our curriculum. For the time being, “in-person” visitors will be kept to a minimum, although we hope to relax those rules as the year progresses. For now:

- Any visitors to school are required to self-screen and to wear a medical mask while on school premises.
- Visitors will not be allowed past the reception area, except at the discretion of the principal.
- Whole school events will be virtual, until vaccination rates in the school are high and community numbers of infection are low.
- All guest teachers, volunteers, and third-party providers will be fully vaccinated and will follow all of our COVID protocols.

## Section 12 - Ventilation

- The Mabin School will encourage staff to open windows and allow for the flow of fresh air in the building whenever possible.
- Air purifiers have been provided for classroom use.
- [Jade Units](#) have been added to each floor for additional air purification.
- Teachers will be encouraged to take learning outside whenever possible.
- Filters will be changed regularly in both portable air purifiers and HVAC units.
- Our landlords have assured us that our ventilation systems are in good working order and are calibrated for maximum air flow and increased fresh air intake.

## Section 13 - What if a Possible Case of COVID-19 is Identified at School?

- If a student is identified with potential COVID-19 symptoms, they will be taken to a “designated waiting area” to be assessed.
- If the student is deemed symptomatic, an office staff member will contact the parent, guardian, supporter or emergency contact, who will pick up the symptomatic child within a maximum of 60 minutes at the reception desk.
  - While waiting to be picked up from Mabin, a student whose health is in question will be given a medical-grade mask to wear.
  - Any staff member dealing with the student will be given full PPE (medical mask, face shield, gown, gloves).
  - The students will be removed from where other students are, and their workspace will be sanitized.
  - The parent, guardian, supporter or emergency contact will be required to follow TPH guidelines with regards to isolation and testing.
- Current Guidance: Individuals who are vaccinated, as well as children under 12 who have symptoms of COVID-19 will be required to isolate for five days following the onset of symptoms. These individuals can end isolation after five days if their symptoms are improving for at least 24 hours, and all public health and safety measures, such as masking and physical distancing, are followed.
- Public Health Guidance changes frequently. We will always follow (or exceed) the most up-to-date guidelines.

## What if a Confirmed Case of COVID-19 is Identified?

- The Mabin School will immediately contact Toronto Public Health and follow Toronto Public Health guidelines for contact tracing, and inform the Mabin community.
- The student or staff member must remain in isolation, away from Mabin, until Toronto Public Health advises that it is safe for the student or staff member to return.
- Toronto Public Health measures change frequently, so all decisions about testing and isolating will be guided by current public health measures.
- Toronto Public Health will provide further advice about information that should be shared with other staff and parents/guardians in the event there is a case or outbreak of COVID-19 in the setting.
- The school will continue to communicate when there is a confirmed case of COVID-19 in the staff or student community, while also protecting the privacy of individual affected.

## Section 14 - Responsibilities

### i) Leadership and Administration Teams

- Establishing The Mabin School's Health & Safety Protocols to mitigate the spread of COVID-19 and inform our community of these protocols, including daily self-screening of all employees
- Training all staff members on new protocols
- Reporting confirmed cases of COVID-19 to Toronto Public Health
- Facilitating contact tracing with Toronto Public Health, if there is a confirmed case of COVID-19 related to Mabin staff or students

### ii) Faculty and Staff

- Adhering to The Mabin School's Health & Safety Protocols
- Self-screening for COVID-19 symptoms prior to attending in-class sessions
- Participating in Rapid Antigen Testing Monday and Thursday mornings while we have access to RAT kits (strongly recommended)
- Staying home when sick
- Teaching students about COVID-19 and Mabin Health & Safety Protocols
- Role modelling infection control behaviour
- Reminding and facilitating student adherence to Mabin Health & Safety Protocols
- Maintaining accurate attendance records daily
- Reporting a suspected case of COVID-19 as soon as possible

### iii) Students

- Self-screening for COVID-19 symptoms prior to attending in-class sessions
- Participating in Rapid Antigen Testing Monday and Thursday mornings while we have access to RAT kits (strongly recommended)
- Adhering to The Mabin School's Health & Safety Protocols
- Role modelling infection control behaviour for peers
- Respecting others (e.g. approximately 2m physical distancing where possible, wearing a 3-layer cloth mask, medical-grade mask, or N95 at all times when inside over mouth and nose)

#### iv) Parents/Guardians

- Informing The Mabin School and providing medical documentation of student's pre-existing health conditions
- Adhering to The Mabin School's Health & Safety Protocols
- Providing all students with several suitable masks each day and a portable pouch with an extra mask for outdoor use
- Ensuring daily self-screening and screening of students for symptoms of COVID-19 before leaving for school (by 7:45 a.m.)
- Helping students participate in Rapid Antigen Testing Monday and Thursday mornings while we have access to RAT kits (strongly recommended)
- Keeping the student at home if COVID-19 symptoms are present, and reporting symptoms to their physician, Toronto Public Health, and The Mabin School
- Picking up student promptly (within 60 minutes) if identified as unwell
- Reporting before school each day, if a student is not attending for any reason
- Informing The Mabin School (office@mabin.com) of any student COVID-19 test results
- Following Toronto Public Health Guidelines outside of school
- Getting vaccinated if able, and vaccinating any students who are eligible for vaccination

## Conclusion

We hope that very soon these health and safety protocols will no longer be necessary. Certainly, as public health guidance changes, our protocols will change too. In the meantime, we are counting on everyone in our community to cooperate so that we can keep each other safe.

We take our responsibility for your children's safety very seriously, and we hope you will join us in doing everything you can to keep our students, staff and their families healthy for the duration of this pandemic.

Thank you for helping us make sure we can give your children the best year of learning yet. We look forward to the time when COVID-19 is a distant memory, or at least a small inconvenience. Who knows? One of our little changemakers might just invent a cure.